

(Name of 4-H Club/Committee)

## 4-H Club or Committee Budget

A tentative budget should be set by the officers & volunteers or the Finance Committee at the beginning of the 4-H year. The tentative budget should be presented at the first possible club or committee meeting, discussed and approved. Depending upon your 4-H club or committee's needs you can use this form or make your own.

**INCOME:** List fund-raisers, club dues, activity fees, project books, sponsorships, donations, grants, programming fees, project fees, shows, t-shirts, etc. Include the date and estimated income.

How Will Income Be Earned by the 4-H Club or Committee?	Date	Estimated Income
<b>Total</b>		

**EXPENSES:** List outings/field trips, donations to non-profits, rental fees, equipment, project books, programming materials, refreshments/food, club booth/barn decorations, printing, signage, postage, insurance, awards/prizes, t-shirts, fair passes, judges, etc.

What Will Income Be Spent On By the 4-H Club or Committee?	Date	Estimated Expense
<b>Total</b>		

Estimated Surplus or Shortfall: (Total Income Minus Total Expenses): \_\_\_\_\_

