

Clark County 4-H Clubs and Committees Annual Financial Review & Audit**Complete and Return a Copy No Later than April 15 to****OSU Extension, Clark County, 3130 East Main Street, Springfield, OH 45505****Maintain A Copy with Your 4-H Club or Committee Financial Records! (Updated 1/2025)**

Name of 4-H Club or Committee: _____ EIN Number: _____

Date of Review/Audit: _____ Year Reviewed/Audited: _____

List all Signer(s) on the Account (Min. of 2): _____

Original Bank Statements Received By: _____

Name of Reconciler for the Account: _____

Accounts Reviewed: *(Complete Non-Monetary Asset Inventory Table on Back of this Form for Owned Equipment, Supplies & Materials)*

Type of Account	Bank Name	Bank Address	Balance as of _____ date
Checking			
Savings			
Other			

Items Reviewed: Check all that were used for this review/audit!

- Bank Statements Receipts Treasurer's Reports
 Meeting Minutes Checkbook Registry Cancelled or Electronic Images of Checks
 Deposits Record of Financial Transactions/Ledger/Computer Accounting Record
 Other _____

Findings: _____

Recommendations: _____

Names and Signatures of Audit & Review Committee Members:

Print Name	Signature	Date	Title

Financial Review/Audit Presented to Club Membership or Committee:

Meeting Date: _____ By Whom: _____

Actions Taken by the Club or Committee Membership: _____

