

Receipt of Cash Accounting Form

4-H Club or Committee

When a 4-H Club or Committee is conducting a fundraiser or other event where writing individual receipts may not be realistic. Examples might include bake sale, car wash, admission at the tack sale, etc. A minimum of two 4-H volunteers and/or officers, should complete this form and sign off before cash is given to the 4-H Club or Committee Treasurer or other designated person for deposit. This form can also be used to summarize cash from activities where individual receipts are utilized and attached.

Date: _____

Cash Received For: (Be specific in the description)

Cash Received From: (Be specific in the description)

Amount of Cash Received: _____

Counted By: (Print Names of a minimum of 2 non-related 4-H volunteers or officers.)

Person Counting Cash Signature	Date	Time
Person Counting Cash Signature	Date	Time
Signature of Person Receiving Cash for Deposit <i>(Club or Committee Treasurer)</i>	Date	Time

