

Volunteer Job Description 4-H Youth Development Clark County

Position Title:

4-H Volunteer Committee Member

Time Required:

20+ hours

Location:

Clark County Committees: 4-H, Beef, Dairy, Dog, Goat, Family & Consumer Sciences, Horse, Rabbit & Poultry, Sheep, Shooting Sports, and Swine

General Purpose:

- ◆ Support and advise 4-H professionals about the current and future needs of county youth, volunteers, and families in order to promote and foster involvement in 4-H Youth Development Programs.

Specific Responsibilities:

- ◆ Plan, conduct, evaluate and recommend hands-on experientially based educational program for youth and volunteers based on county needs.
- ◆ Lead and assist with competitive and educational events including, but not limited to clinics, workshops, fundraisers, skill-a-thons, project judging, contests, shows, weigh-in's, tag-in's, identification days, quality assurance, Equi-STEP and promotional events.
- ◆ Represent assigned group/area based on county structure and partner in advocating for youth involvement and volunteer support.
- ◆ Attend committee meetings according to the committee's constitution and actively participate in the committees' business, goals, objectives, mission and overall efforts in a positive manner.
- ◆ Assist in the recruitment and educational development of 4-H volunteers and youth.
- ◆ Encourage participation from parents, members, families and the community in 4-H programs and activities at the county and state levels.
- ◆ Keep informed and share 4-H information communicated the website, social media, emails, 4-H app, etc.
- ◆ Inform 4-H professional concerning training and resource needs of members or volunteers.
- ◆ Assist in securing resources to conduct, promote, and expand the 4-H program.
- ◆ Promote favorable public relations and a positive image of the 4-H program.
- ◆ Participate in educational opportunities to further knowledge and skills.
- ◆ Work with the 4-H professional, volunteers and youth in a positive manner that promotes teamwork and collaboration with the 4-H program.
- ◆ Become familiar with and work within the philosophy, guidelines, and standards of behavior of the Ohio State University Extension, Ohio 4-H Program and the Clark County 4-H Program.

Qualifications and Skills Needed:

An individual serving as a Volunteer Committee Member must have:

- ◆ A sincere interest in **TEACHING and SHARING** knowledge and skills with youth and adults in an educational setting.
- ◆ The ability to **PLAN and ORGANIZE** information and events to carry out the goals of the committee.
- ◆ The ability to work and **COMMUNICATE** effectively in verbal and written forms.
- ◆ The desire to serve in leadership roles and to motivate members, parents, and other volunteers to assume **LEADERSHIP** opportunities for the betterment of the overall 4-H program.
- ◆ The ability to promote **TEAMWORK** and be a team player for effective **DECISION MAKING** and **PROBLEM SOLVING**.

Ohio State University Extension Agrees to:

- ◆ Provide orientation and training opportunities to assist Committee Members in being successful in their position.
- ◆ Provide access to educational materials and resources.
- ◆ Provide appropriate recognition of members for their service.
- ◆ Collaborate to fulfill the goals of the committee.

Mentor/Supervising Professional:

Patty House

Extension Educator

4-H Youth Development

OSU Extension, Clark Co.

3130 East Main Street

Springfield, OH 45505

937-398-7599

house.18@osu.edu

[web: https://clark.osu.edu](https://clark.osu.edu)

Updated 11/2023.



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