

Volunteer Position Description 4-H Youth Development Clark County

Position Title:

4-H Club Volunteer (Project and Resource)

Time Required:

40 hours+

Location:

Communities in Clark County

General Purpose:

- ◆ Support and work in partnership with 4-H professionals, extension staff, volunteers, and members in conducting meaningful educational experiences and developing youth members' life skills to reach their fullest potential.

Specific Responsibilities:

- ◆ Provide a variety of 4-H project related learning experiences:
 - Coordinate and conduct educational activities related to projects.
 - Monitor progress towards project completion.
 - Prepare members for knowledge assessment of projects, including but not limited to judging, Skill-a-thon, and/or exhibition.
 - Inform members of project requirements and deadlines.
 - Provide constructive feedback to members, parents, and families.
- ◆ Advise members in coordinating/conducting club activities, including:
 - club meetings, community service, fund-raising, club trips & tours, learning activities, recognition events and leadership activities.
- ◆ Promote 4-H opportunities in your club and local community, including:
 - Encourage family and member participation.
 - Inform members of county 4-H events & activities.
 - Recruit new members and retain current members.
- ◆ Actively participate as a volunteer by:
 - Follow OSU Extension and 4-H Youth Development policies and procedures.
 - Attend club meetings and activities.
 - Read and review all forms of communication to keep members, parents, and other volunteers informed.
 - Participate in volunteer development opportunities to enhance leadership skills.

Qualifications:

An individual serving as a 4-H Club Advisor must have:

- ◆ Ability, interest, and willingness to:
 - Work with volunteers and 4-H professionals to teach and motivate youth while nurturing positive self-esteem, decision making, responsibility, and leadership.
 - Be dedicated to youth and sensitive to their abilities and needs.
 - Effectively organize and communicate with the other club volunteers.
 - Work with minimal supervision from professional staff.
 - Become familiar with and work within the philosophy and guidelines of Ohio State University Extension, Ohio 4-H Program and the county 4-H program.

Ohio State University Extension Agrees to:

- ◆ Provide training opportunities to assist volunteers to meet needs of members and families.
- ◆ Provide access to educational materials and resources.
- ◆ Have professional staff available to consult with and listen to volunteers.
- ◆ Provide recognition to volunteers.

Mentor/Supervising Professional:

Patty House

Extension Educator

4-H Youth Development

OSU Extension, Clark Co.

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Updated 11/2023.



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